

ST. MATTHEWS CHURCH, JAMESTOWN  
VESTRY MINUTES  
Sept. 16, 2014

***In attendance*** Father Kevin Lloyd, Ron Black - Sr. Warden, Bob Bauer – Jr. Warden, John Flinton – Treasurer, Peter Elsworth - Clerk, Laura Clark, Tracy Correll, Amy Smith.

Joan Breakell attended on behalf of the landscaping unit.

***Absent*** Jason Black, Sally Schott, John Williamson.

Father Kevin led a period of reflective Bible study focused on the reading of Matthew 20: 1-16

**LANDSCAPING REPORT – Joan Breakell**

Joan Breakell reported that all the current work on the landscaping was being done by herself, husband Jim and Colleen Snack. She said it was too much for three people in light of needed work on cleaning, planting, pruning and general maintenance.

Father Kevin voiced concern over the upkeep of the Memorial Garden. He agreed that extra hands were needed and suggested two workdays, one in the spring and one in the fall. It was agreed to initiate a work day following the 10 a.m. service on Oct. 19.

**APPROVAL OF THE MINUTES**

The minutes of the August meeting were approved.

**RECTOR’S REPORT – Fr. Kevin Lloyd**

Father Kevin reported about 30 children had enrolled in Sunday School and noted a new structure of three groups with two teachers each – Nursery and Pre-School, Kindergarten through 2<sup>nd</sup> Grade and 3<sup>rd</sup> through 6<sup>th</sup> grade.

Father Kevin the confirmation service would be June 14, 2015, pending approval from the Bishop’s office. He said confirmation classes would begin either in late November or early in 2015.

He said there were potentially 12 children enrolled, and that the program would follow the “I Confirm” course used last year.

He also noted a 6-19 week Inquirer Class, for adults interested in confirmation or reaffirmation of confirmation, would start after the New Year.

He also said a changing of the guard would be discussed at the next meeting of the Altar Guild. Noting Mary Jawor’s willingness to continue serving as director of the Guild as long as she is able, he said her ill health necessitated discussion of a transition.

He suggested a title of Director Emeritus to honor Mary’s many years of dedicated service, along with a move to recruit new members of both the Altar Guild and Flower Guild.

**SENIOR WARDEN’S REPORT – Ron Black**

Ron said he had nothing of concern to report, and noted he continued to make himself available if and when needed.

### **JUNIOR WARDEN'S REPORT – Bob Bauer**

Bob reported installation of the generator at the Rectory had started and installation of the sump pump should be completed within a week.

He also said that he and Sexton Bob Horan had estimates in hand for a new/reconditioned circulator pump for the boiler and for repairs to leaking radiators.

He also suggested replacing lights over the choir loft with LED fixtures and noted some of the railings outside the front door of the church were shaky.

### **TREASURER'S REPORT – John Flinton**

John Flinton said a letter had been sent out to everyone who had pledged to the capital campaign, outlining what they had pledged and what they had paid. "Hopefully it should bear fruit," he said.

He reiterated the church currently owed \$20,000 to the Diocese and \$65,000 to the endowment which he said will be paid off assuming all the pledges are fulfilled.

He said the value of the endowment currently stood at \$665,000 compared to \$656,000 at the beginning of the year, and that included \$30,000 that was withdrawn to cover expenses. "We are still \$10,000 ahead," he said.

He noted the Thrift Store was obligated to pay taxes. There had been some question on the subject at previous Vestry meetings.

John also said H.P. Bunaes had been doing "a superb job on the audit, and noted the church's annual meeting at the end of January 2015.

He said a new member was needed for the Finance Committee which is currently made up of himself, Father Kevin, Ron Black and Will Tuttle.

John said the annual pledge campaign would be launching at the beginning of October and attention would be focused on planned giving through the Episcopal Network for Stewardship (TENS) with its theme of Walking the Way of Christ individualized for each parish. He said inserts were planned for the Sunday bulletin from Oct. 5 through Nov. 11.

### **ADJOURNMENT**

The meeting adjourned at 8:30 p.m. The next Vestry meeting will take place at 7 p.m. on Tuesday, Oct. 21.

Respectfully submitted,

Peter Elsworth, Clerk