

ST. MATTHEWS CHURCH, JAMESTOWN

VESTRY MINUTES

Oct. 21, 2014

***In attendance*** Father Kevin Lloyd, Bob Bauer – Jr. Warden, John Flinton – Treasurer, Peter Elsworth - Clerk, Jason Black, Laura Clark, Tracy Correll, Sally Schott, Amy Smith, John Williamson.

***Absent*** Ron Black - Sr. Warden

Father Kevin led a period of reflective Bible study focused on the reading of Matthew 22: 34-40

**APPROVAL OF THE MINUTES**

The minutes of the September meeting were approved with the addenda that the Inquirer Class would run 6-9 weeks and that the proposal for the boiler circulator pump had been approved by email vote.

**RECTOR'S REPORT – Fr. Kevin Lloyd**

Father Kevin passed around an affirmation for Jackie Kirby's ordination to be signed by the Vestry. He said it was the last step needed prior to her ordination.

He said the Bishop's office had approved the confirmation service for June 14, 2015. He said he expected a class of 10 young adults when classes begin on Sunday, Nov. 23 following an information meeting for parents and candidates on Nov. 13. He said the next stage would be to recruit mentors.

Father Kevin said St. Matthew's by-laws were largely up to date, with minor amendments to be voted on at the annual meeting.

He said pledge packets and brochures about planned giving had been distributed, adding that the process so far had used a "soft-sell" approach.

He also noted the importance of having a written endowment account policy. He said a template of such a policy would be prepared by the Finance Committee and presented to the Vestry at a later date.

Father Kevin noted the upcoming Diocesan Convention Nov. 6-7.

**JUNIOR WARDEN'S REPORT – Bob Bauer**

Bob reported the generator at the Rectory was fully operational and plumbing contractor R.B. Queern Inc. would be coming to the church to look into installing a new circulator pump for the boiler.

He said he would be meeting with an electrician to discuss fixing the lights over the choir loft, and noted the loose railing at the entrance to the church and the new plaque for the memorial garden. At the same

time, he cited the need for a new bench in the Memorial Garden as the existing one had been vandalized. There was discussion about soliciting funds for a new bench.

He also thanked Jim and Joan Breakell and their crew of about 20 people for their work in the garden and suggestion a thank you note in the next bulletin.

### **TREASURER'S REPORT – John Flinton**

John said there was a balance of \$5,000 in the Capital Campaign account. He said there had not been an “overwhelmingly positive response” to a recent reminder for pledged funds. He noted a \$1,200 monthly bill being paid to Diocese to cover its loan, and added that the end of the three-year campaign was just 10 months away.

He said most but not all of those who had pledged to the campaign had paid two-thirds of their pledge, while the remaining one third due was mostly outstanding.

John said the audit had been completed and the church finances were in good shape. And he said the Thrift Shop was doing well plus lower oil prices boded well for the winter heating season.

At the same time, he said pledges were not coming in as well as hoped, which he attributed in part to inertia and to the Great Recession, but noted an expected surge on Commitment Sunday on Nov. 9.

John cited a \$15,000 gap between expenses and income and concern about the remaining \$65,000 pledged to the Capital Campaign not materializing.

He said the budget would be approved in December, with the annual meeting slated for late January.

John also discussed other sources of income, including the Thrift Shop which he noted the Bishop had approved as a source of income for the church, plus looking into rents charged for the use of church property by such groups as the community band, piano concerts and the Newport music festivals, as well as the price charged for a plaque in the Memorial Garden. He said such groups as AA and the Scouts should be regarded as outreach rather than sources of income.

### **ADJOURNMENT**

The meeting adjourned at 8:40 p.m. The next Vestry meeting will take place at 7 p.m. on Tuesday, Nov. 17.

Respectfully submitted,

*Peter Elsworth, Clerk*